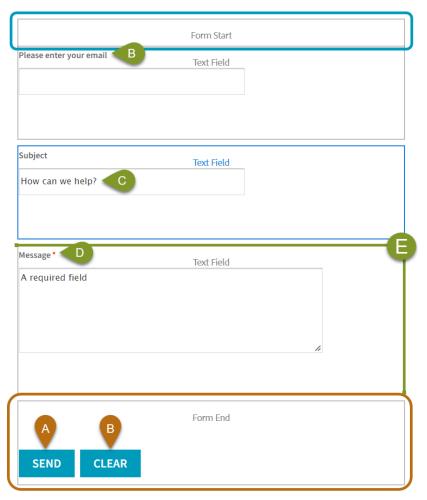# Forms

Use Forms to collect user data via email to any address you choose. Forms are built by adding individual fields to create a customized intake message. A sample contact form is included with new site templates.

Features

- Form fields include text, radio, checkbox and dropdown

- Custom mailTo and Subject configurations

- Custom Success and Error redirect pages

- Integrated Google Recaptcha for heightened security

Open communication channels using email forms

| Form Start |
| Please enter your email — B   Text Field |
| Subject   Text Field |
| How can we help? — C |
| Message * — D   Text Field |
| A required field |
| Form End |
| A   B |
| SEND   CLEAR |

Note: This form uses 3 Text Fields (Email, Subject, Message) within a single Container. Each field demonstrates a different configuration option.

Pro Tips

- Configure the Form Container first, then insert desired fields

- Email intake is convenient but not ideal for sensitive data and analysis

- Consider embedding a Qualtrics form using the External component

- All form elements are located within the "Stanford Forms Component" category

Setup Essentials & Legend

Forms require at least 2 separate components to function: the Form Container and at minimum 1 content field (e.g. Text Field) within. **First, add the Form Container, then insert the desired content field(s) between the Start and End of the Container**. Multiple content field types are available (Checkbox, Dropdown, Radio, Text), yet they all contain similar configurations to the Text Field shown.

In the **Form Start:**
- **Action Type (A):** SendMail (default)
- **Success Page (B):** Create and set so users know the email went through.
- **Mail To (D):** Define email(s) to receive the message

In the **Form End:**
- Enable **Show Submit Button (A)**

FORM START

A — ACTION TYPE

SendMail

B — SUCCESS PAGE

/content/sm/classicuitesting/forms/form-succes

ERROR PAGE

FORM ID

_content_sm_classicuitesting_forms_form-training_jcr_content_main_som_start

C — SUBJECT

A New Form Submission

D — MAIL TO (SOM)

cleydig@stanfordhealthcare.org

Add field

Form End

A ☑ Show Submit Button

SUBMIT TITLE

Send

B ☑ Show Reset Button

RESET TITLE

Clear

DESCRIPTION

Text Field

TITLE AND TEXT   INITIAL VALUES   **C**   CONSTRAINTS   **D**   STYLING   **E**

A ELEMENT NAME

user email

B TITLE

Please enter your email

☐ Hide Title

DESCRIPTION